



# *Heart & Soul Events Co.*

## *Packages 2021-2022*

Bringing Concepts to Life... Along With a Little Heart & Soul

## *Services*

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# *What we offer*

- ~ Complete event management & production
- ~ Wedding planning coaching for rad couples
- ~ Event coordination with our Hidden Bridesmaid Service
- ~ Finishing & styling option, for the couple who has their design down pat
  - ~ Hire services for weddings and events
  - ~ Custom designs from our Perth workshop
  - ~ Sustainable event solutions
  - ~ Affordable packages
- ~ Experienced & fun event managers who will rock your event!



Our team of creatives are here to bring your concepts to life along with a little Heart & Soul....

With over 8 years' experience working with Perth couples, Heart & Soul specialise in creating magical experience for your guests, as well as the smooth running of the behind the scenes coordination on the day, ensuring your 'perfect day' is a reality.

Heart & Soul offers complete wedding planning, plus on day event management and coordination services. Make use of our *In Studio Wedding Coaching Sessions* if you are at the beginning of wedding planning or have come to a road block along the way.

*The Hidden Bridesmaid Service*, our signature support package, suits the couple who has all the big concepts and is happy to manage the planning of their wedding, but just needs that 'little angel' to assist with finishing and styling.

*Our Hidden Bridesmaid Service* can also be tailored to support wedding clients looking for complete event management and coordination on the day. Suitable for the couple hosting their day across one or more event locations.

*Platinum Wedding Planning Package* suits the couple who is looking for a hand with the concept and design of their day. As well as full vendor management, budget support and general support throughout the planning stages. To keep this service bespoke, we work with a limited number of couples per season. Now taking bookings for 2022-23.





# *Meet The Team*



DIANA BRIDGER  
Owner and Founder



AGNES (AGI)  
KERTESZ  
Senior Event Manager



GABBY WYNDHAM  
Event Coordinator  
& Admin Support



"IN THIS CRAZY LIFE  
AND THROUGH THESE CRAZY TIMES

IT'S YOU, IT'S YOU  
YOU MAKE ME SING

YOU'RE EVERY LINE  
YOU'RE EVERY WORD  
YOU'RE EVERYTHING"





## STUDIO COACHING SESSION 2HR \$200

Tell us what you're dream wedding plans are.....over bubbles at our planning studio. Includes support in reviewing your current plans, and time to ask us about anything wedding related - don't be shy!

## ALL PRICES SUBJECT TO GST HIDDEN BRIDESMAID COORDINATION \$1,100

Wedding management and on day coordination package. Includes up to 6 hrs of on day coverage, extra hours \$75ph.

## HIDDEN BRIDESMAID FINISHING + STYLING \$700

Let our little angels add the finishing touches to your special day. Includes 3 hrs ceremony/reception set up and styling, extra hours \$65ph.

## PLANNING CONSULT 30MIN \$100

Book a session with one of our experienced event managers. Discuss where you are currently at with your planning and timeline, fee waived if you book Heart & Soul as your event manager/stylist/coordinator

## PLATINUM PLANNING \$5,500

Complete wedding planning, event design, logistics planning, budget and cost saving, day coordination and styling package. Includes up to 8 hrs of on day coverage, extra hours \$75ph.

## DESTINATION FEES

ADD \$990 TO ANY PACKAGE  
For South West WA region, other areas price on application. Fee includes up to 2 office day trips to vendors and event site, accommodation + meals additional.



## PLATINUM PLANNING PACKAGE \$5,500

*Our clients inspire us to bring their concepts to life along with a little Heart & Soul. We understand planning a wedding can be stressful. Which is why our full planning package is designed to take away those wedding woes. Giving you peace of mind, that we have every detail of your wedding taken care of!*

- Initial consultation followed by a personalised proposal from your dedicated wedding planner
  - Support throughout your wedding planning, via phone, video and email (24-48hr response times)
  - Face to face client meetings throughout, to include ceremony and reception site visits
  - Logistic and design planning for both blank canvas and full service venues
  - Tips and suggestions for cost savings and custom design projects where possible
  - Supplier recommendations - we work with some of Perth's most creative wedding suppliers to get the best pricing (which is passed directly to you)
  - Sourcing items on your behalf, ensuring your concepts and designs are met for every little detail of your wedding
  - Full management of wedding week run sheet, plus wedding day run sheet, ceremony layout, reception room plan
  - Coordination of wedding rehearsal (suggested 24-48-hr prior to wedding)
  - Liaise with all wedding suppliers to ensure smooth running of event
  - Coordination of ceremony and reception styling
  - Full management of all suppliers, and option to upgrade for Heart & Soul styling staff to dress your ceremony and reception. Price on application
- Priority to use Heart & Soul bespoke hire items, please refer to the attached 'Ceremony Hire List'

Additional hours are charged at +\$75ph





## PLANNING CONSULT 30MIN \$100

Mini Planning Consult (via phone or video)

- Review of where you are in your wedding planning journey
- Understanding your chosen venue + an outline of specific conditions that will affect your planning
- Tips on vendor suggestions to suit your theme and budget
- Initial review of theme and concept for your wedding, to steer you in the right direction
- Consult fee waived if you book Heart & Soul as your event manager/stylist/coordinator

## STUDIO COACHING SESSION 2HR \$200

Tell us what you're dream wedding plans are.....over bubbles at our Hamersley planning studio.

Includes support in reviewing your current plans, and time to ask us about anything wedding related don't be shy!

- Review of where you are in your wedding planning journey
- Wedding day schedule analysis
- Budget review and cost saving advice, 'without compromising on look'
- Understanding your chosen venue + an outline of specific conditions that will affect your planning
- Tips on vendor suggestions to suit your theme and budget
- Up close review of theme and concept for your wedding, to steer you in the right direction
- Tips on layout and atmosphere, meeting any specific requirements of your guests and format





## HIDDEN BRIDESMAID COORDINATION \$1,100

*The Hidden Bridesmaid on day coordination service, suits the couple happy to manage the planning of their wedding. Our no stress solution can be tailored to support wedding clients looking for complete on day event management. Suitable for the couple hosting their day across one or more event locations.*

- Initial consultation followed by a personalised proposal
- Event information organiser, giving you the template to keep all your event plans in the one place. Requires self-completion
- 'Design Consult' advised 2-3 months ahead, to go over your wedding day plans in detail, finalise the ceremony/reception layout and exact finished look
- Support with wedding day run sheet creation, provide us your draft timings and we will put together a detailed run sheet
- Final handover meeting at venue of 1 hour. This is the best part, when you run us through the final order of events....then 'phew' you can rest knowing you've handed over to the professionals!!
- Wedding week meet and greet, to ensure your vendors have got all the plans in motion, we contact your vendors to run through the finer details of the day
- Priority to use Heart & Soul bespoke hire items, please refer to the attached 'H&S Hire List'
- Oversee suppliers set up and general coordination of your wedding day, up to 6 hours to cover your ceremony entrance up until start of reception

Additional hours are charged at +\$75ph





## HIDDEN BRIDESMAID STYLING & FINISHING \$700

*·For the couple who knows exactly what they want but just needs a little angel to add the finishing touches to their special day.....Phew and let out a deep breath.....*

Decorating and Finishing Package Includes

- Initial consultation followed by a personalised proposal as per your requirements for styling and set up/pack down
- Event information organiser – giving you the template to keep all event plans in one place. Requires self-completion, we will support you in finalising vendor details
- Support with wedding day layout – provide us your sample venue layouts and we will suggest any changes or improvements in line with your theming
- Final handover meeting at venue of 1 hour. This is the best part, when you run us through the final order of events.....then 'phew' you can rest knowing you've handed over to the professionals 'our team of angels'!!
- Styling and finishing of your wedding of up to 3 hours
- Priority to use Heart & Soul bespoke hire items, please refer to the attached 'Ceremony Hire List'

Additional hours are charged at +\$75ph

Additional H&S crew can be on hand, at \$55-75 per hour, min 3 hours

